

*Sylvia*



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1. The first step in the process of identifying a problem is to define the problem. This involves identifying the symptoms of the problem and determining the scope of the problem. Once the problem has been defined, the next step is to identify the causes of the problem. This involves identifying the factors that are contributing to the problem and determining the relationships between these factors. Once the causes of the problem have been identified, the next step is to develop a plan to address the problem. This involves identifying the goals of the plan and determining the steps that need to be taken to achieve these goals. Once a plan has been developed, the next step is to implement the plan. This involves putting the plan into action and monitoring the progress of the plan. Finally, the last step in the process is to evaluate the results of the plan. This involves determining whether the plan has been successful in addressing the problem and identifying any lessons learned from the process.

[illegible][illegible]